

Fire Safety Management Policy

APEM Group is fully committed to providing a fire safe environment for all staff, customers, contractors, and visitors, and will ensure, so far as is reasonably practicable, that the risk from fire will be managed in compliance with the appropriate fire safety legislation, guidance, and best practice.

Purpose

The purpose of the fire safety management policy is to establish guidelines and procedures to ensure a fire safe environment. APEM Group will ensure that:

- Fire risk assessments are in place on all premises and reviewed regularly.
- Compliance with statutory requirements is achieved as a minimum.
- Competent persons who will assist with implementing the requirements of legislation are appointed.
- Organisational arrangements for the effective planning, organisation, control, monitoring and review of fire safety are implemented.
- Provision and maintenance of fire detection, firefighting, and other equipment is provided.
- Provision of effective information, instruction and training is given to employees.
- Monitoring and reviewing our systems and prevention measures to ensure their effectiveness.

Scope

This policy applies to all APEM Group employees and any other persons who attend APEM Group facilities.

Responsibilities

APEM Group’s fire safety management policy is supported by the facilities management plan, fire safety management plan and local fire emergency response plans, which include all operational arrangements for implementing and managing fire safety.

It is the responsibility of all APEM Group employees to comply with this policy and to report concerns. APEM Group prohibits any form of retaliation for the reporting of such matters.

All staff will be made aware of this statement as part of their induction on appointment and subsequent on-going training.

Reference	Version	Date released	Approved by
T1-GP-027	1	01/08/2023	Leah McGimpsey APEM Group Chief Executive Officer
This policy is communicated and published on the company website for all interested parties.			
This policy is subject to periodic review and change to ensure it remains valid. The review period is annotated within the Version Control section, or the policy may be reviewed prior to this date when prompted by context, such as developments in legislation, industry practice, or the organisation.			
This Policy has been Equality Impact Assessed and no adverse impact has been identified.			